



To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 19 July 2022 at 11.30 am

Council Chamber - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings online, please click on this [Live Stream Link](#).

Stephen Chandler
Interim Chief Executive

July 2022

Committee Officer: **Colm Ó Caomhánaigh**
Tel: 07393 001096; E-Mail:
colm.ocaomhanaigh@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Liz Brighthouse OBE	Deputy Leader of the Council
Glynis Phillips	Cabinet Member for Corporate Services
Dr Pete Sudbury	Cabinet Member for Climate Change Delivery & Environment
Tim Bearder	Cabinet Member for Adult Social Care
Duncan Enright	Cabinet Member for Travel & Development Strategy
Calum Miller	Cabinet Member for Finance
Jenny Hannaby	Cabinet Member for Community Services and Safety
Mark Lygo	Cabinet Member for Public Health & Equality
Andrew Gant	Cabinet Member for Highway Management

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 20 September 2022

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or email democracy@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 22)

To approve the minutes of the meeting held on 21 June 2022 (CA3) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e., 9am on Wednesday 13 July 2022. Requests to speak should be sent to colm.ocaomhanaigh@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Cowley LTN Experimental TRO (Pages 23 - 36)

Cabinet Member: Highway Management

Forward Plan Ref: 2022/051

Contact: Naomi Barnes, Project Manager, 07824528681

Report by Corporate Director Environment & Place.

***** The Annexes are published as Supplementary Documents due to their number and length. *****

To make permanent or remove.

The Cabinet is RECOMMENDED to:

- a) **Incorporate the provisions of the current Experimental Traffic Regulation Orders (ETRO) into a Traffic Regulation Order (TRO) for the Church Cowley, Florence Park and Temple Cowley areas that are Low Traffic Neighbourhoods (LTNs).**
- b) **Undertake further community and stakeholder engagement in order to further refine and improve the scheme, with any changes to be implemented by Spring 2023.**
- c) **Undertake a process of monitoring and reviewing all elements of the scheme, and to bring forward proposals for changes through the consultation process which may include (but not necessarily be limited to): replacing some hard closures with ANPR-controlled traffic filters; reviewing the exact location of some installations within a road; replacing others with elements such as parklets in order to deliver public realm improvements**

LUNCH BREAK

The meeting will resume at 2pm.

7. Reports from Scrutiny Committees (Pages 37 - 96)

The following reports are presented from scrutiny committees:

- Report of the Carbon Reduction Targets Working Group – Commissioned by the Place Overview & Scrutiny Committee (**CA7a**)
- Report of the Place Overview & Scrutiny Committee: Scrutiny of Local Transport and Connectivity Plan (**CA7b**)
- Recommendations of the Performance & Corporate Services Overview & Scrutiny Committee re 2022/23 Equality, Diversity and Inclusion Action Plan (**CA7c**)

8. Business Management & Monitoring Report - May 2022 (Pages 97 - 168)

Cabinet Member: Cabinet Member for Finance

Forward Plan Ref: 2022/016

Contact: Louise Tustian, Head of Insight & Corporate Programmes Tel: 07741 607452/Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163

Report by Corporate Director Customers, Organisational Development & Resources and Director of Finance (**CA8**).

To note and seek agreement of the report.

The Cabinet is RECOMMENDED to

- a) **note the report.**
- b) **agree the virements set out in Annex B-2a**
- c) **note the virements and supplementary estimate set out in Annex B-2b and B-2c**
- d) **agree the proposed update to the Review of Charges for 2022/23 as set out in paragraphs 94 and 95 of Annex B.**
- e) **note the additional £5.9m Business Rate funding set out in Annex B paragraph 130 and agree that this should be added to the Business Rates Reserve pending agreement about the use of this funding.**

9. Capital Programme Update and Monitoring Report - May 2022 (To follow)

Cabinet Member: Finance

Forward Plan Ref: 2022/015

Contact: Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163

Report by Director of Finance (**CA9**).

Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.

The Cabinet is RECOMMENDED to:

Re-profiling

- a) **Agree the re-profiling of HIF1, HIF2, A40 and the Banbury & Bicester programmes (paragraphs 19,20)**

Grant funding

- b) **Agree the inclusion in the Capital Programme of the following grant funding updates and allocation:**
 - **High Needs Provision Capital Allocations for 2022/23 and 2023/24 of £15.7m to the basic need programme to address SEN provision (Paragraph 61),**
 - **£2.2m Sustainable Warmth Fund for Home Upgrade grant (Paragraph 70),**

- **Highways Structural Maintenance Programme between 2022/23 and 2024/25 of £25.2m towards the annual maintenance programmes (Paragraph 65)**

Capital Programme Governance and prioritisation

- c) **Endorse the changes to Capital Programme governance, noting the enhanced role of Cabinet and rollout of changes to strengthen internal structures and procedures. (paragraph 78 and annex 3, structure chart).**
- d) **Agree to a full review of the Capital Programme, in light of pressures and rising inflation costs (paragraph 80)**
- e) **Agree that the Housing & Growth Deal should be reported at project level rather than programme level, as set out in paragraph 32.**
- f) **Endorse the latest capital monitoring position for 2022/23 set out in Annex 1, noting the return of £1.7m corporate funds from the Defect Liability Programme.**
- g) **Approve the updated Capital Programme at Annex 2 incorporating the changes set out in this report.**

10. Oxfordshire-Cherwell Partnership Transition Plan (Pages 169 - 178)

Cabinet Member: Leader

Forward Plan Ref: 2022/071

Contact: Robin Rogers, Programme Director, robin.rogers@oxfordshire.gov.uk

Report by Interim Chief Executive (**CA10**).

SUPPLEMENTARY DOCUMENT:

Oxfordshire-Cherwell Partnership Transition Arrangements Summary

To approve the transition plans for the discontinuance of the Oxfordshire County Council – Cherwell District Council s113 Agreement.

Cabinet is RECOMMENDED to:

- a) **Note the conclusions of the Joint Shared Services and Personnel Committee (JSSP) as set out in Table 1;**
- b) **Agree the transition arrangements as set out in Table 1;**
- c) **Note the financial implications as set out in Annex A, which are incorporated in the Business Management & Monitoring Report for 2022/23 elsewhere on this agenda;**
- d) **Note that the on-going financial impact will be addressed as part of the Budget and Business Planning process for 2023/24;**

- e) **Delegate to the Interim Chief Executive powers to operate, terminate, extend or vary the new arrangements with Cherwell District Council where they relate to executive functions.**

11. Oxfordshire Strategic Rail Freight Interchange (Pages 179 - 220)

Cabinet Member: Travel & Development Strategy

Forward Plan Ref: 2021/164

Contact: Joy White, Principal Transport Planner Tel: 07554 103522

Report by Corporate Director Environment & Place (**CA11**).

To seek delegated authority for officers to respond in the council's statutory consultee role, to consultations on this proposed development, which, as Nationally Significant Infrastructure Project, falls outside the council's current Scheme of Delegation.

The Cabinet is RECOMMENDED to approve Oxfordshire County Council's response to a non-statutory public consultation on the proposals for the Oxfordshire Strategic Rail Freight Interchange.

12. Digital Inclusion Strategy (Pages 221 - 266)

Cabinet Member: Corporate Services

Forward Plan Ref: 2022/021

Contact: Elena Grant, Policy Officer Tel: 07825 403173

Report by Corporate Director Customers, Organisational Development & Resources (**CA12**).

To seek approval of the Oxfordshire Digital Inclusion Strategy and agree the actions that the County Council will undertake.

The Cabinet is RECOMMENDED to

- a) **Approve the OCC Digital Inclusion Strategy.**
- b) **Approve the annual review by Cabinet and People Overview & Scrutiny Committee of our progress against the commitments set out in the strategy.**
- c) **Approve the Oxfordshire Digital Inclusion Charter.**

13. Equality, Diversity and Inclusion Action Plan 2022-23 (Pages 267 - 280)

Cabinet Member: Public Health & Equality

Forward Plan Ref: 2022/069

Contact: Lauren Rushen, Senior Policy Officer, 07990367851

Report by Corporate Director Customers, Organisational Development & Resources (**CA13**).

To agree the equality, diversity and inclusion action plan for 2022-23.

Cabinet is RECOMMENDED to

- a) **adopt the Equality, Diversity and Inclusion Action Plan for 2022-2023;**
- b) **agree delegated authority to the Corporate Director Customers, Organisational Development and Resources to agree minor typographical changes to the action plan and an updated foreword from the Leader.**

14. Provision of Services for Adults and children affected by Domestic Abuse (Pages 281 - 326)

Cabinet Member: Public Health & Equality

Forward Plan Ref: 2022/043

Contact: Rosie Winyard, Interim Senior Public Health Principle, 07564055880

Report by Corporate Director for Public Health & Wellbeing (**CA14**).

Cabinet approval is sought for: permission to commence a procurement exercise for accomodation and support services for adults and children affected by domestic abuse and; provide a support service for perpatrators to reduce associated harms in line with the Domestic Abuse Act 2021.

Cabinet is RECOMMENDED to

- a) **Agree the proposed commencement of a procurement exercise for Oxfordshire domestic abuse services, including IDVA (Independent Domestic Violence Advocates) and Perpetrator provision in 2022.**
- b) **Agree the progress of the statutory duties set out in the Domestic Abuse Act 2021, including the Needs Assessment and Overarching Domestic Abuse Strategy 2022**

15. Oxfordshire Voluntary and Community Sector Strategy (Pages 327 - 358)

Cabinet Member: Public Health & Equality

Forward Plan Ref: 2022/025

Contact: Emily Schofield, Acting Head of Strategy Tel: 07881 311707 / Karina Russell, Senior Policy Officer Tel: 07917 921511

Report by Acting Head of Strategy (**CA15**).

To seek approval for the draft Oxfordshire Voluntary and Community Sector Strategy.

Cabinet is RECOMMENDED to approve the Voluntary and Community Sector (VCS) Strategy for 2022 – 2027.

16. Oxford 'Street Voice' Citizen's Jury (Pages 359 - 362)

Cabinet Member: Corporate Services

Forward Plan Ref: 2022/089

Contact: Claire Taylor, Corporate Director – Customers, Organisational Development and Resources, claire.taylor@oxfordshire.gov.uk

Report by Corporate Director – Customers, Organisational Development and Resources (CA16).

***** ANNEX TO FOLLOW *****

To note the independent research project undertaken by the consortium of researchers from Oxford University and request that Overview and Scrutiny consider a dedicated event in September 2022 to consider the findings in committee. To formally record its thanks to the residents who participated in the Jury and commit to consideration and response to the recommendations from the Jury.

The Cabinet is RECOMMENDED to

- a) **Note the independent research project undertaken by the consortium of researchers from Oxford University (annex 1) and request that Overview and Scrutiny consider a dedicated event in September 2022 to consider the findings in committee.**
- b) **Formally record its thanks to the residents who participated in the Jury and commit to consideration of and response to the recommendations from the Jury and any subsequent Overview and Scrutiny Committee considerations.**

EXEMPT ITEM

In the event that any Member or Officer wishes to discuss the information set out in the restricted parts of Annex A, Appendix 8b and Annex B for Agenda Item 17, the Cabinet will be invited to resolve to exclude the public for the consideration of the Annex by passing a resolution in relation in the following terms:

"that the public be excluded during the consideration of the Annexes since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".

NOTE:

The report and other annexes do not contain exempt information and are available to the public.

THE EXEMPT PAGES IN THE ITEM NAMED HAVE NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.

17. Didcot Garden Town HIF1 - Compulsory Purchase and Side Road Orders (Pages 363 - 384)

Cabinet Member: Travel & Development Strategy

Forward Plan Ref: 2021/134

Contact: Timothy Mann, Senior Project Manager, Tel 07922 848408

Report by Director of Growth & Economy (**CA17**).

The information in this case is exempt in that it falls within the following prescribed categories:

2. Information which is likely to reveal the identity of an individual.

and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The CPO Schedules in Annex A, Appendix 8b and in Annex B, containing exempt information under the above paragraph are attached.

***** The Annexes are published as Supplementary Documents due to their number and length. *****

To seek approval of the Statement of Reasons and Orders Plans and approval to make the Compulsory Purchase and Side Road Orders.

The Cabinet is RECOMMENDED to:

- a) **Confirm that the acquisition of the land and new rights identified on the map attached to this report (Annex B) (“the Order Map”) being the map accompanying The Oxfordshire County Council (Didcot Garden Town Highways Infrastructure – A4130 Improvement (Milton Gate to Collett Roundabout), A4197 Didcot to Culham Link Road and A415 Clifton Hampden Bypass) Compulsory Purchase Order 2022 (“the CPO”) is necessary for highway purposes;**
- b) **Approve the CPO, the Order Map, the SRO, the plans accompanying the SRO (“SRO Plans”) and the Bridge Scheme all substantially in the form annexed to this report but to delegate to the Director of Transport and Infrastructure following consultation with the Director of Law & Governance, authority to modify them as necessary;**
- c) **Authorise the Director of Law & Governance to make The Oxfordshire County Council (Didcot Garden Town Highways Infrastructure – A4130 Improvement (Milton Gate to Collett Roundabout), A4197 Didcot to Culham Link Road and A415 Clifton Hampden Bypass) Compulsory Purchase Order 2022 pursuant to Sections 239, 240, 246, 250 and 260 of the Highways Act 1980 (as amended) and Parts II and III of Schedule 2, and Schedule 3 to the Acquisition of Land Act 1981 for the purpose of acquiring the land and interests shown on the Order Map and described in the Schedules to the CPO (or such lesser area of land should this in his opinion be appropriate) to facilitate the construction of new highway and other necessary and related works and mitigation on such land and to affix the Common Seal of the Council to the CPO and to the Order Map;**
- d) **Authorise the Director of Law & Governance to make The Oxfordshire County Council (Didcot to Culham Thames Bridge) Scheme 2022 (“the Bridge Scheme”) pursuant to Section 106(3) of the Highways Act 1980 (as**

amended) for the purpose of allowing construction of a bridge over a navigable waterway, being the Thames River and to affix the Common Seal of the Council to the Bridge Scheme and its accompanying plan(s);

- e) Authorise the Director of Law & Governance to make The Oxfordshire County Council (Didcot Garden Town Highways Infrastructure – A4130 Improvement (Milton Gate to Collett Roundabout), A4197 Didcot to Culham Link Road and A415 Clifton Hampden Bypass) (Side Roads) Order 2022 (“the SRO”) pursuant to Sections 14 and 125 of the Highways Act 1980 (as amended) to enable the stopping-up, diversion, alteration, improvement and creation of new lengths of highway or reclassification of existing highways, enabling the stopping up of private means of access as necessary where the scheme design necessitates and re-provision of private means of access and giving authority for the acquisition of necessary land pursuant to the CPO and to affix the Common Seal of the Council to the SRO and to the SRO Plans;
- f) Authorise the Director of Law & Governance to remove from the CPO any plot (or interest therein) no longer required to be acquired compulsorily, to amend the interests scheduled in the CPO (if so advised) and to request that the Secretary of State makes any modifications to the CPO prior to confirmation as may be appropriate;
- g) Authorise the Director of Law & Governance to amend and finalise the draft Joint Statement of Reasons (Annex A) for the CPO and The Oxfordshire County Council (Didcot Garden Town Highways Infrastructure – A4130 Improvement (Milton Gate to Collett Roundabout), A4197 Didcot to Culham Link Road and A415 Clifton Hampden Bypass) (Side Roads) Order 2022 (“the SRO”) and The Oxfordshire County Council (Didcot to Culham Thames Bridge) Scheme 2022 (“the Bridge Scheme”) considered necessary prior to its submission to the Secretary of State;
- h) Authorise the Director of Law & Governance to advertise the making of the CPO, the SRO and the Bridge Scheme and to submit the CPO, SRO and Bridge Scheme to the Secretary of State for Transport for confirmation, together with authorising the Director of Law & Governance to take all other relevant action thereon to promote the confirmation and/or publication of the CPO, SRO and Bridge Scheme (including by statutory instrument for the Bridge Scheme);
- i) In the event that any Public Inquiry is convened to consider objections to the CPO and/or SRO and/or Bridge Scheme and/or planning application (by way of a call-in decision), to authorise the Director of Law & Governance, in consultation with the Director of Transport and Infrastructure to prepare and submit such evidence as is necessary in support of the CPO and/or SRO and/or Bridge Scheme and/or planning application, including enlisting the assistance of outside consultants, legal advisors and Counsel to assist in the preparation and presentation of such evidence.
- j) As soon as the CPO, the SRO and the Bridge Scheme have been confirmed and become operative, to authorise the Director of Law & Governance to comply with all associated requirements in respect of personal, site and

press notices of confirmation and at the appropriate time thereafter to make, seal and give notice of a General Vesting Declaration (or declarations where more than one is required) under the Compulsory Purchase (Vesting Declarations) Act 1981 and/or to serve Notices to Treat and Notice of Entry in respect of those properties to be acquired compulsorily;

- k) Authorise the Director of Transport and Infrastructure in consultation with the Director of Law & Governance to negotiate terms with interested parties for the purchase by agreement or payment of compensation in accordance with the Compensation Code in respect of any interests or rights in or over any land included in the CPO and, where appropriate, to agree terms for relocation;
- l) Authorise the Director of Property in consultation with the Director of Law & Governance to complete the acquisition of such interests or rights and execute their legal transfer/grant to the Council;
- m) In the event that compensation for the acquisition of land and/or rights cannot be agreed between the relevant parties, to authorise the Director of Law & Governance to make a reference to the Upper Tribunal (Lands Chamber) for determination of such compensation together with such other questions as may be necessary to determine, including the engagement of appropriate external legal advisors and surveyors and other experts, as required;
- n) In the event that any question of compensation in relation to the acquisition of land and/or rights is made by way of a reference to the Upper Tribunal (Lands Chamber) (whether by the claimant or the Council) to authorise the Director of Law & Governance to take all necessary steps in relation thereto, including advising on the appropriate uses and compensation payable and issuing the appropriate certificates.
- o) Be notified of the Statutory Blight regime that requires the Council to respond to claims for Statutory Blight pursuant to Part VI, Chapter II and Schedule 13 of the Town and Country Planning Act 1990 (as amended).
- p) In respect to Statutory Blight delegate authority to the Director for Property Services and the Director of Law & Governance to agree appropriate terms in accordance with statutory provisions.

18. Delegated Powers - July 2022 (Pages 385 - 388)

Cabinet Member: Leader

Forward Plan Ref: 2022/017

Contact: Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096

Report by Director of Law & Governance (**CA18**).

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

19. Forward Plan and Future Business (Pages 389 - 390)

Cabinet Member: All

Contact Officer: Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA19**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.